

Instructor & A Pass 4 U Nationwide Ltd (A Pass 4 U) Agreement

For the purposes of the agreement the Approved Driving Instructor or Provisional Driving Instructor will be referred to as The Instructor. For the purpose of the agreement Driving Courses Ltd will be referred to as A Pass 4 U.

The Instructor agrees to provide a fully equipped and insured car for the purposes of driver instruction. If breakdown of the car for any reason interferes with the delivery of the driving course the instructor will be responsible for any losses of time and/or fees.

The Instructor and/or A Pass4 U will provide a minimum of 30 days notice of refusal to provide or complete any courses agreed. The only exception to this will be if the customer cancels the course and/or the Instructor brings the A Pass 4 U name into disrepute.

The Instructor agrees to A Pass 4 U collecting payment from customers for the purpose of providing driving lessons. Monies collected will be forwarded to the Instructor by Bacs or cheque within 48 hours of the Instructor confirming completion of the course.

The Instructor agrees to pay an administration fee for the booking of each course. This amount will be a percentage of the hourly lesson charge as published by A Pass 4 U. A Pass 4 U will review the charge periodically. The Instructor will ensure payment within 14 days or provide legitimate reason for non-payment.

The Instructor agrees to conduct him or herself in a professional manner at all times and will ensure the name of the company does not come into disrepute, including physical contact.

The Instructor will ensure A Pass 4 U is advised of any change in their professional circumstances.

The Instructor is responsible for ensuring the client has signed the Term's & Conditions.

The Instructors signature -----

Print Name -----

ADI/PDI No ----- Date -----/-----/-----

Signed on behalf of A Pass 4 U Essex Ltd -----

A M Mihill, Director

Date -----/-----/-----